



## **PERSONNEL SUBCOMMITTEE REPORT**

March 9, 2009

TO: HENDERSON DISTRICT PUBLIC LIBRARIES  
BOARD OF TRUSTEES

SUBJECT: Executive Director's Evaluation

The Subcommittee consisting of Herb Hunter, Richard Derrick and myself met on February 19, 2009 to review the evaluation forms submitted by the Board of Trustees and to evaluate the Executive Director.

The six Trustees completing the evaluation forms rated the Overall Evaluation of the Executive Director's performance as: Outstanding, the highest possible rating. The Executive Director was rated at 95.4%. One trustee did not complete the evaluation due to her recent appointment to the Board.

On February 19, 2009 the Personnel Subcommittee met with the Executive Director. There was a wide ranging discussion about HDPL's current status and where it is headed and the best way to get there.

At the conclusion of the interview, the Subcommittee made the following recommendation:

1. As stated in the Executive Director's contract, upon completion of a favorable evaluation, a 4% increase in salary effective April 1, 2009 be granted.

It was the consensus of the Subcommittee that the evaluation process used for the past four years is working well and should be continued.

Submitted by:

COLLEEN BELL, CHAIR  
HDPL Board of Trustees  
Personnel Subcommittee